

**RENTAL APPLICATION
TERMS AND CONDITIONS**

It is agreed that all the information contained in this application is true and correct, and that the information is provided freely. It is agreed that the agent may contact any of the referees or references supplied for verification of this application.

The applicant agrees to the following:

1. It is agreed and understood that in the event of this application being rejected there is no requirement at law for the agent to disclose to you any reason for such rejection. It is also agreed that no objection for not being provided a reason for any rejection of this application will be raised.
2. It is agreed and understood that in the event of this application being approved by the agent, the agent may report any defaults that may occur from time to time in the tenancy with TICA DEFAULT TENANCY DATABASE and any other tenancy database which may be available. It is understood that in the event of a default being reported to TICA DEFAULT TENANCY DATABASE or any other tenancy database, the removal of such information is subject to the guidelines of the database companies.
3. It is agreed and understood that in the event of this application being approved all initial monies will be paid to the agency in FULL.
4. It is agreed that no keys for the property will be provided by the agent until such time as all monies owed are paid in full in accordance with clause 3 above.
5. It is agreed that all tenants and approved occupants will abide by the policies of the agent as may be provided in relation to this tenancy.
6. It is agreed that the agent may photocopy information supplied for their records.
7. It is agreed that upon communication of acceptance of this application by the landlord or his agent that this tenancy shall be binding on both the landlord and the tenant. It is further agreed that all approved tenants will sign the Tenancy Agreement, and be bound by the terms and conditions of the Tenancy Agreement.

I/We have read and accept the above Terms and Conditions.

Signed by the Applicant

Name: _____ Signature: _____ Date: _____

Property Request and Occupant Details

House or Unit:	
Number of Bedrooms:	
Approximate Rent per week: \$	
Number of people to occupy premises: Adults	Children
Do you have pets: Yes/No if yes then how many pets:	Description:
Approximate date to start tenancy:	

PERSONAL DETAILS:

Title:	Given names:	Surname:
Date of birth:		
Drivers lic/18+ card no.:	Passport no.:	Do you smoke? Yes/No
Has your tenancy ever been terminated by a landlord or agent? Yes/No If yes give details:		
Are you in debt to another landlord or agent? Yes/No f yes give details:		
Have any deductions ever been made from your rental bond? Yes/No If yes give details:		

CONTACT DETAILS:

Home ph.:	Mobile:	Work ph.:
Email:		

EMERGENCY CONTACT DETAILS:

Name:	Relationship:	Phone:
Address:		

PERSONAL REFERENCE:

Name:	Relationship:	Phone:
Address:		

VEHICLE DETAILS:

Type:	Rego:
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CURRENT ADDRESS:

Agent/Landlord name:			
Phone:	Contact name:		
Period of occupancy:	Rent paid: \$ per week	Bond: \$	
Address:	Suburb:	State:	Postcode:
Reason for leaving:			

PREVIOUS ADDRESS:

Agent/Landlord name:			
Phone:	Contact name:		
Period of occupancy:	Rent paid: \$ per week	Bond: \$	
Address:	Suburb:	State:	Postcode:
Reason for leaving:			

OCCUPATION (CURRENT EMPLOYER):

Occupation:	Employer:		
Phone:	Contact name:		
Period of employment:	Income: \$	nett per week	
Address:	Suburb:	State:	Postcode:

IDENTIFICATION CHECKLIST: Prior to any Tenancy Application being considered each applicant is required to produce sufficient identification.

At least one item below MUST be supplied for each applicant (Points)

- Drivers licence Proof of age card Passport

Other support document – the more you provide the quicker we can process your application

- Tenancy history ledger Previous four rent receipts Previous tenancy agreement
- Pay advice Bank/credit card statement Motor vehicle registration
- Telephone account statement Gas account statement Council or water rates
- Electricity account statement Birth Certificate Medicare card
- Pension card Centrelink Income statement

OFFICE USE ONLY:

- EMPLOYMENT DETAILS CONFIRMED PREVIOUS AGENTS or LANDLORDS
- TICA CHECK COMPLETED
- LANDLORD CONTACTED OTHER -
- ACCEPTED REJECTED

TICA CHECK DETAILS:

- INFORMATION FOUND NO INFORMATION FOUND

This is a FREE service that connects all your utilities and other services. Direct Connect can help arrange for the connection or provision of the following utilities and other service



MAKES MOVING EASY

- | | | | | |
|-------------|--------|-------|----------|--------------|
| Electricity | Pay TV | Gas | Cleaners | Removalist |
| Insurance | Phone | Water | Internet | Truck of van |

Please tick this box if you would like Direct Connect to contact you in relation to any of the above utilities and other services.



We guarantee that when you connect with one of our market leading electricity and gas suppliers, your services will be connected on the day you move in. Please refer to Direct Connect's Terms & Conditions for further information. Once Direct Connect has received this application Direct Connect will call you to confirm your details. Direct Connect will make all reasonable efforts to contact you within 24 hours of the nearest working day on receipt of this application to confirm your information and explain the details of the services offered. Direct Connect is a one stop connection service. Direct Connect's services are free. However, the relevant service providers may charge you a standard connection fee as well as ongoing service charges.

DECLARATION AND EXECUTION: By signing this application, you:

1. Acknowledge and accept Direct Connect's Terms and Conditions (which are included with this application).
2. Invite Direct Connect to contact you by any means (including by telephone or SMS even if the Customer's telephone number is on the Do Not Call Register) in order to provide Direct Connect's services to you, to enter into negotiations with you relating to the supply of relevant services as an agent for the service providers, and to market or promote any of the services listed above. This consent will continue for a period of 1 year from the date the Customer enters into the Agreement
3. Consent to Direct Connect using the information provided by you in this application to arrange for the nominated services, including by providing that information to service providers for this purpose. Where service providers are engaged by you, they may use this information to connect, supply and charge you for their services.
4. Authorise Direct Connect to obtain the National Metering Identifier and / or the Meter Installation Reference Number for the premises you are moving to.
5. Agree that, except to the extent provided in the Terms and Conditions, Direct Connect has no responsibility to you for the connection or supply (or the failure to connect or supply) any of the services.
6. Acknowledge that Direct Connect may receive a fee from service providers, part of which may be paid to the real estate agent or to another person, and that you are not entitled to any part of any such fee.

By signing this application form, I warrant that I am authorised to make this application and to provide the invitations, consents, acknowledgements, authorisations and other undertakings set out in this application on behalf of all applicants listed on this application.

Signature

Date

TICA PRIVACY ACT ACKNOWLEDGEMENT:

I, the APPLICANT, have read and understood the Privacy Disclosure Form

Privacy Disclosure Form

This form provides information about how we use your personal information, as required by the National Privacy Principles in the Privacy Act 1988, and seeks your consent to disclosures to the TICA Group of companies (TICA) in specified circumstances. If you do not consent to the disclosure of your personal information to TICA we can not process your application. As a professional asset manager we collect personal information about you.

The information we collect can be accessed by you by contacting our office.

Primary Purpose:

Before a tenancy is accepted we collect your information to assess the risk to our clients in providing you with a property you have requested to rent and if considered acceptable provide you with a tenancy for the property. In order to assess your application we disclose your personal information to: The Lessor / Owners for approval or rejection of your application, TICA Default Tenancy Control Pty Ltd and TICA Assist Pty Ltd to assess the risk to our clients and verify the details provided in your tenancy application, Any other persons to validate information supplied in your application and Other Real Estate Agents to assess the risk to our clients

Secondary Purpose:

During and after the tenancy we may disclose your personal information to: Trades people to contact you for repairs and maintenance of the property, Tribunals or Courts having jurisdiction seeking orders or remedies, Debt Collection Agencies and affiliated industries, TICA Default Tenancy Control Pty Ltd to record details of your tenancy history, Lessors / Owners insurer in the event of an insurance claim and Future rental references to other asset managers / owners.

TICA Statement

As the TICA Group may collect personal information about you, the following information about the TICA Group is provided in accordance with the National Privacy Principles in the Privacy Act 1988. TICA Default Tenancy Control Pty Ltd (ABN 84 087 400 379) is a tenancy database that records tenants personal information from its members including tenancy application inquiries and tenancy history. TICA Assist Pty Ltd (ABN 28137 488 503) is a database company that records information from mercantile agents and associated industries. In accordance with the National Privacy Principles you are entitled to have access to any personal information that we may hold on any of our databases. To obtain your information from the TICA Group proof of identity will be required and can be made by mail to: TICA Public Inquiries PO BOX 120, CONCORD NSW 2137 a fee of \$14.30

TICA Primary Purpose

The TICA Group collects information from its members and provides such information to other members as a risk management system for the purpose of assessing a tenancy application. The TICA Group does not provide any information that it collects to any other individual or organization other than its own group of companies for any other purpose other than assessing a tenancy application or risk management system or locating system other than government departments and or agencies allowed by law to obtain information from the TICA Group. The personal information that the TICA Group may hold is as follows: Name, date of birth, drivers license number, proof of age card number and or passport number (except Australian) and address at time of making a tenancy application, comments made by a TICA member in relation to your tenancy, which members you rented through and which members you applied to and which members are seeking you.

Signed by the Applicant

Name: _____ Signature: _____ Date: _____